

2016-02-08

Energy Efficiency Compliant Products 2014 (EEPLIANT 2014)

Work Package 2 - Implementation and consolidation of Best Practice Guidelines developed in ECOPLIANT

Uptake review meeting

Venue: PROSAFE Office, Avenue des Arts/Kunstlaan 41, 2nd floor, Brussels B-1040

Time: 12 May 2016 from 09:30 to 16:30

Leader: Stephen Biswell

Facilitator: Chris Evans

Draft AGENDA

N°	SUBJECT
1.	Opening of the meeting
2.	Adoption of the agenda
3.	Review of the objectives of WP2 as given in the Grant Agreement ...and the roles of all participants
4.	Review of each section of the second issue (version 2) of the guidelines
5.	Exploration of how the Guidelines have been used and adopted; and what formal monitoring needs to be put in place in order to provide a report on uptake
6.	Agreeing what, if any, further amendments are required for the guidelines, role of participants to assist the ongoing development of the guidelines (note updating or additional case studies may be required).
7.	<i>If required topic</i> - Deployment of the database in support of Best Practices (note carry-over of topic from WP1 on previous day)
8.	<i>Cross-over topic with WP3</i> - Use of Training materials (particularly Modules A,D,C,D and e-learning facility)
9.	Date and purpose of next WP2 meeting
10.	Closure of meeting NOTE: If meeting closes early, then some of the training topics from the following day (WP3) could be brought forward

A sandwich lunch will be provided